School Calendar for Student Teacher

When completing a tentative calendar with the student teachers, cooperating teachers say they consider the list below:

___ First and last day student teacher is in the school
___ Beginning and end of grading period
___ When teaching responsibilities begin and to what extent
___ Time set aside for conferring regularly
___ Note days when student teacher has a university class or an after-school job
___ Required campus seminars scheduled for student teachers
___ Public school schedule of holidays, open house, exams, report cards, unsatisfactory notices, in-service days, etc.
___ Any scheduled meeting which student teacher either should or could be invited to attend; i.e., staff meetings, PTO, extracurricular activities, etc.
___ The student teacher’s time will begin when the cooperating teacher has to report for pre-service training in the fall. In the spring, the student teacher will begin when the cooperating teacher is required to report back to school. The 16-week or 80-day time requirement will begin from that day.

Dates to Set During the Semester Include:

___ University supervisor’s observations and/or conferences
___ General sequence of curriculum
___ Any meeting with principal and/or department head
